

OSH PA MEETING

Held Wednesday 4 May 2022 @ 7.30pm at Barn Block

PRESENT - Clare Cartwright (Chair & Trustee), Tracy Lee (Vice Chair & Trustee), Hamish Pearson (Media/IT & Trustee), Roger Walker (Treasurer & Trustee), Paul Kilbride, Jen Butterworth, Julie Henry

APOLOGIES - Clare Thurston (Secretary), Hannah Le Quelenec, Claudine Whalley- Bilau

1. REQUESTS AND CORRESPONDENCE

No requests this month. PK contacted Rob Orr to email all staff to remind them to submit funding requests to the PA.

PK said they would like some stage makeup for the Bussy Malone production, which was agreed in principle.

2. FUTURE EVENTS/MEETINGS

Summer Concert – Thurs 5 May

- Volunteers – Clare Thurston, Claudine Whalley-Bilau, Clare Cartwright (first half hour only)
- To be at the Foley Centre for 6.15pm
- Refreshments – Sam Hines (Music Dept) to organise teas, coffees and glasses to be provided by the Catering Dept. CC will get Prosecco from the PA cupboard.
- Costs – To ask for donations to the PA.

Sports Day – Fri 27 May

- Volunteers – Tracy Lee, Clare Cartwright, Hamish Pearson
- To be on top field for 2.00pm
- Refreshments – Teas, coffees and biscuits to be provided by Catering services, and served by the PA.
- Interact will also sell soft drinks.

Chippy Tea for Jubilee – Fri 10 June

- Volunteers – Hamish Pearson, Clare Cartwright, Tracy Lee, Julie Henry
- To be in the dining hall for 6.45pm; doors open 7.00pm.
- Food – Fish & Chips or veggie option to be provided by the Catering team.
- Bookings – TL to organise bookings. To be made via Evolve for teams of 6 or events email with payment via BACS for smaller teams.

Y7 induction – Mon 4 July

- Volunteers – Clare Cartwright, Clare Thurston, Tracy Lee
- To be at Swinford Court for around 10.00am.
- PA flyers to be handed out with QR codes; CC to sort reprints.

Bugsy Malone – Weds 6 & Thurs 7 July

- Volunteers – Weds – CT, HP, Claudine; Thurs 7th – CT, CC and JB and RW possibly.
- To be in the Foley Centre for 6.15pm to set up.
- Refreshments – PA to serve bottles of beer and larger, wine, cans of G&T. PA need to source plastic glasses so they can be taken into the auditorium.

3. FINANCE

RW has contacted Nat West to add CC and HP as signatories on the bank account, and to remove TL who will be leaving the PA this year.

All approved payments have been made to date. Account balance is £9,723 as at today's date.

4. AOB

OSHToberfest – 30 September

To be held in the Great Hall. Need to source a band and plan that event, which should be launched before the summer holidays. PK forwarded details to CC of the band that performed the last time a similar event was held. Catering Services provided German-style food, and the PA sourced German beer.

This event should be included in the information given to Year 7 parents, along with details of our first meeting in September, which will just be a social on Wednesday 14 September.

PA info to be included in the pack that is sent to all Yr 7 and Yr 12 parents.

5. NEXT MEETING

To be held on Wednesday 8 June.

The AGM will be held first at 7.00pm – to get the formalities out of the way - followed by the usual PA meeting from 7.30pm.

The next meeting will take place at the beginning of the new academic year in September.

- END -